

# The Trustees of the Surrey Police Federation Group Insurance Scheme Motoring Assistance Cover: policy wording and policy summary – UK & European

## A - Policy wording

### Status

This policy is managed by Police Mutual, which is a trading name of PMGI Limited. (Registered in England and Wales with registration number 1073408), Registered office: Alexandra House, Queen Street, Lichfield, Staffordshire, WS13 6QS.

PMGI Limited are authorised and regulated by the Financial Conduct Authority. Registration number 114942.

This policy is underwritten by Inter Partner Assistance SA (IPA) which is fully owned by the AXA Assistance Group. Inter Partner Assistance is a Belgian firm authorised by the National Bank of Belgium and subject to limited regulation by the Financial Conduct Authority. Details about the extent of its regulation by the Financial Conduct Authority are available from us on request. Inter Partner Assistance SA firm register number is 202664. You can check this on the Financial Services Register by visiting the website [www.fca.org.uk/register](http://www.fca.org.uk/register)

AXA Assistance (UK) Limited operates the 24-hour motoring assistance helpline.

This insurance is governed by the laws of England and Wales.

### Important information

This document sets out the terms and conditions of **your** cover and it is important that **you** read it carefully. If changes are made, these will be confirmed to **you** separately in writing.

Each section of cover explains what is and is not covered. There are also general exclusions (things that are not included) that apply to all sections of the cover, and there are general conditions that **you** must follow so **you** are entitled to the cover.

## Cancellation

Motor Breakdown assistance is included as part of a package of cover which is provided by the Police Federation. If **you** would like to cancel **your** membership of the group insurance scheme please contact the Police Federation.

**We** may cancel this policy without giving **you** notice if, by law or other reason, **we** are prevented from providing it.

**We** may cancel this policy without giving **you** notice and without refunding **your** premium if **you**:

- Make or try to make a fraudulent claim under **your** policy;
- Are abusive or threatening towards **our** staff; or
- Repeatedly or seriously break the terms of this policy.

## Meaning of words

Wherever the following words and phrases appear in bold in this document, they will always have the following meanings.

### 1. **We, us, our**

Inter Partner Assistance SA and AXA Assistance (UK) Ltd both of The Quadrangle, 106-118 Station Road, Redhill, Surrey RH1 1PR, UK.

In the Data Protection Act section of this policy '**we**' also means Police Mutual.

### 2. **Personal Joint policy**

This policy covers breakdown assistance for members of the Police Federation Group Insurance Scheme. The **beneficiaries** are, at the discretion of the **policyholder**, the member and partner resident at the same address. One of the **beneficiaries** must be travelling in a vehicle at the time it breaks down and meets the conditions shown in this policy document. **You** will be asked for proof of identity before **we** can provide help, for example, **your** driving licence.

### 3. **You, your, driver**

The **beneficiary** or any person driving an insured **vehicle**, and any passengers in the insured **vehicle**. (**We** will only help up to seven people, including the **driver**.)

### 4. **Vehicle(s)**

**Vehicle** means the private car or motorcycle which is less than 16 years old (11 years within Europe) and which is:

- no longer than 5.1 metres;
- no heavier than 3,500 kilograms;
- no higher than 1.95 metres; and
- no wider than 2.1 metres (excluding folding items such as wing mirrors);

If the **vehicle** you are in breaks down while **you** are towing a caravan or trailer, **we** will recover the **vehicle** and the caravan or trailer, as long as the caravan or trailer is not more than:

- 8 metres long;
- 3 metres high; and
- 2.55 metres wide.

The **vehicle** you are travelling in must carry a serviceable spare tyre and wheel, and a key that will let **us** remove a wheel secured by wheel nuts for the **vehicle**, caravan or trailer, if it is designed to carry one.

## 5. Your home

The address (in the UK) as being where **you** permanently live or where **you** keep **your vehicle**

## 6. Breakdown

Not being able to use the **vehicle** because of:

- a mechanical breakdown;
- an accident;
- vandalism;
- a fire;
- a theft or an attempted theft;
- a flat tyre;
- a flat battery;
- it having no fuel; or
- putting the wrong fuel into it.

## 7. Territorial limits

UK, which is Great Britain, Northern Ireland, the Isle of Man and the Channel Islands.

For European breakdown cover (section D only) this also includes Andorra, Austria, Belgium, Bulgaria, Croatia, Denmark, Finland, France, Germany, Greece, Iceland, Italy, Liechtenstein, Luxembourg, Monaco, Netherlands, Norway, Portugal, Republic of Ireland, Romania, San Marino, Spain, Sweden, Switzerland, Estonia, Latvia, Lithuania, Poland, Czech Republic, Slovakia, Hungary, Slovenia, the Vatican City, Malta, the Republic of Cyprus, and other islands that belong to these countries and that are in Europe.

## 8. Period Of Cover

The period of time which **you** continue to pay monthly premiums.

## 9. Journey

A trip between **your** home in the UK and a place abroad, within the territorial limits. The trip must not be longer than 60 days in a row, or not more than 90 days in total during the period of cover.

## 10. Luggage

Suitcases or other bags that contain personal belongings for **your journey**.

## 11. Policyholder

The Trustees of the Surrey Police Federation Group Insurance Scheme

## 12. Beneficiary

At the discretion of the **policyholder**, the member of the police federation and partner resident at the same address.

**The cover provided under each section is governed by the general conditions and general exclusions shown in sections E and F.**

### How to claim

To get UK emergency help, phone: 0333 999 7523

**You** may have to pay a charge if **you** use a mobile phone to call this number.

If **you** need Breakdown Assistance in Europe, please call: +44 (0) 1737 334011.

Text messaging is available if **you** are deaf, hard of hearing or have speech difficulties. Please text the word 'breakdown' to + 44 (0) 7624 808 266.

**You** should have the following information available.

- The **vehicle's** registration number
- **Your** name, home postcode and contact details
- The make, model and colour of the **vehicle**
- The location of the **vehicle**
- An idea of what the problem is
- An SOS box number (if this applies).

**We** will take **your** details and ask **you** to stay by the phone. Once **we** have made all the arrangements, **we** will call **you** to advise who will be coming out to **you** and how long they are expected to take. **You** will then be asked to return to **your vehicle**.

### Safety

Please take reasonable care at all times but stay near **your vehicle** until **our** recovery operator arrives. Once **our** operator arrives at the scene, please listen to their safety advice. If the police are present, please tell them that **you** have contacted **us** or give them our phone number to call **us** for **you**.

### Help on motorways

If **you** break down on the motorway, go to the nearest SOS emergency phone box. Ask the police to contact the 24-hour emergency helpline on the number shown above.

### Claims Limit

During any 12-month period **We** will not be responsible for more than two claims which arise from a common fault on the same vehicle. **We** will not be responsible for more than five claims in total for a policy.

You will only be able to claim the services we provide by contacting the emergency helpline number.

## Section A – Roadside Assistance

### What is covered

- If the **vehicle** breaks down more than one mile from **your home**, we will arrange and pay for a breakdown vehicle to come to the **vehicle** (for up to one hour) to try to get it working again.
- If the **vehicle** cannot be made safe to drive at the place **you** have broken down, we will arrange for the **vehicle**, the **driver** and up to six passengers to be recovered to one of the following locations, taking **your** circumstances into account within 15 miles.
  - **your** original destination;
  - **your** original departure point; or
  - a suitable local garage for it to be repaired. **You** must pay the cost of any repairs.
- If **you** lose or break **your vehicle** keys, we will pay for the call-out and mileage back to our rescue operator's base. **You** will have to pay all other costs.
- We will pass on up to two messages to either **your home** or place of work to tell them about **your situation**.

### What is not covered

- A **breakdown** at or within one mile from **your home**.
- Travel outside the UK.
- Anything mentioned in the general exclusions. (Please see section E.)

## Section B – Nationwide recovery in the UK

The cover in this section applies as well as the cover shown in section A.

### What is covered

If the **vehicle** cannot be made safe to drive at the place **you** have broken down, and cannot be repaired the same day at a suitable local garage, we will choose the most appropriate solution from **ONE** of the following options, taking **your** circumstances into account.

**Option 1: nationwide recovery:** we will take the **driver** and up to six passengers, together with the **vehicle**, to either where **you** were originally travelling to or **your home** address. We will then arrange for the **vehicle** to be taken to a suitable repairer for it to be repaired at **your cost**, as long as this can be done in one journey.

**Option 2: overnight accommodation:** we will pay the costs for bed and breakfast for one night only. We will pay up to £40 for each person (up to a total of £280 per event).

**Option 3: 24-hour UK hire vehicle:** we will pay for a hire **vehicle** (with an engine of up to 1600cc for up to 24 hours). **You** will be responsible for returning the hire **vehicle** and collecting **your** repaired **vehicle**. **You** must meet the conditions of the hire-car company to be able to hire a car.

### Emergency driver

As well as the benefits above, if during the journey, the **driver** cannot drive because of an injury or illness they have gained, and there is no one else able or qualified to drive the **vehicle**, **we** will provide, and pay for, a driver to finish the journey or return the **vehicle** and passengers to the place **you** were originally travelling from. **You** will need to provide a medical certificate for the **driver** before **we** provide this benefit.

### What is not covered

- A **breakdown** at or within one mile from **your home**
- Travel outside the UK
- Anything mentioned in the general exclusions. (Please see section E.)

### Section C – Homestart in the UK

The cover in this section applies as well as the cover shown in sections A and B.

#### What is covered

- If the **vehicle** breaks down anywhere at or within one mile from **your home**, **we** will arrange and pay for a breakdown vehicle to come to where **you** are for up to one hour to try to get the **vehicle** working again.
- If the **vehicle** cannot be made safe to drive at the place **you** have broken down, **we** will arrange and pay for the **vehicle**, the **driver** and up to six people to be taken to a suitable local garage (normally within 15 miles), for it to be repaired. **You** must pay the costs of any repairs, by credit or debit card.

#### What is not covered

- Anything mentioned in the general exclusions. (Please see section E.)
- Travel outside the UK.

### Section D – European breakdown

The cover in this section applies as well as the cover shown in sections A, B and C.

#### D1 - Before travel abroad starts

The benefits shown under section D4 Options 2 & 3 below also apply in the UK, as long as **you** break down during **your journey**.

#### D2 - Help at the roadside and towing in Europe

- If **your vehicle** breaks down, **we** will arrange and pay for a breakdown vehicle to come to where the **vehicle** is (for up to one hour) to try to get the **vehicle** working again.
- If **your vehicle** cannot be made safe to drive at the place **you** have broken down, **we** will arrange and pay for **your vehicle**, the **driver** and up to six passengers to be taken to a suitable local garage (normally within 15 miles) for it to be repaired. **You** must pay the costs of any repairs by credit or debit card.

- After the theft or attempted theft of the **vehicle** or its contents, **we** will pay the costs of repairing the damage to **your vehicle** or pay for replacement parts up to £200, which are needed for emergency roadside repairs to make **your vehicle** secure.

#### What is not covered

- Any amounts for making the **vehicle** secure once **you** have returned to the UK.
- Anything mentioned in the general exclusions. (Please see section E.)
- Sending **you** home to the UK within 48 hours of the original breakdown no matter what ferry or tunnel bookings for the homebound journey or pre-arranged appointments **you** have made within the UK.
- Sending **you** home if the vehicle can be repaired but **you** do not have enough money to cover the repair.

Before travelling, it is recommended that **you** consult the laws of the country **you** are planning to visit. Before **you** travel, **you** should make sure that **you** check the documents **you** need to carry by law.

As a guideline, **we** recommend **you** take the following documents in case **you** need them by law in the countries in which **you** might break down.

- Photocard driving licence and supporting documents
- Insurance documents
- MOT certificate
- Logbook (V5 registration document)
- If **you** do not own the **vehicle**, confirmation that **you** have the owner's permission to drive it.

The above is not a full list and is for guidance only.

### D3 - Delivering replacement parts

#### What is covered

- If replacement parts are not available locally to repair the **vehicle** after a **breakdown**, **we** will arrange and pay to have the parts delivered to **you** or an agreed place as quickly as reasonably possible.

#### What is not covered

- The actual cost of replacement parts and any customs duty. **You** must pay us this using a credit card or debit card or any other payment method **we** agree is suitable.
- Any amount for getting parts, if the replacement parts can be bought locally.
- Anything mentioned in the general exclusions. (Please see section E.)



## D4 - Not being able to use your vehicle

### What is covered

If during **your journey your vehicle** breaks down and it is not safe to drive, and it will take at least eight hours to repair, or if it is stolen and not recovered within eight hours, **we** will arrange and pay for the most appropriate solution from one of the following options.

- Option 1: To move **you, your passengers and luggage** to where **you** were originally travelling to, and then, once **your vehicle** has been repaired, take **you** back to **your vehicle** or bring **your vehicle** to **you**.
- Option 2: The cost of hiring another car while **your vehicle** is being repaired. **We** will pay up to £70 a day and £750 in total, as long as **you** are able to meet the conditions of the hire-car company. If repairs are being carried out whilst **you** are still in the UK **you** will not be able to take the hire car out of the country, or
- Option 3: **We** will pay for bed-and-breakfast costs of up to £40 for each person each day (£500 in total for everyone in **your group**) while **your vehicle** is being repaired, as long as **you** have already paid for **your** original accommodation and **you** can't get **your** money back.

### What is not covered

- The cost of fuel or lubricants **you** use in the hire vehicle.
- Replacement parts.
- Any insurance **you** have to pay to the hire-car company.
- Anything mentioned in the general exclusions. (Please see section E.)

## D5- If you become ill or injured and can't drive

### What is covered

- If, during the **journey**, the **driver** cannot drive because of an injury or illness, and there is no one else able or qualified to drive the **vehicle**, **we** will provide, and pay for, a driver to finish the **journey** or return the **vehicle** and passengers to the place **you** were originally travelling from. **You** will need to provide a medical certificate for the **driver** before **we** provide this benefit.

### What is not covered

- Anything mentioned in the general exclusions. (Please see section E.)

## D6 - If you can't use your own vehicle to get home

### What is covered

If after a **breakdown your vehicle** is still not repaired or safe to drive when it is time for **you** to go home, **we** will pay for suitable transport to get **you, your passengers and your luggage** to **your home**, and up to £150 towards other travel costs in the UK while **you** wait for **your own vehicle**. **We** will also pay storage charges (up to £100) while **your vehicle** is waiting to be repaired, collected or taken to the UK.



We will then choose the most appropriate solution from the following options.

- Take **your vehicle** to **your home** or **your chosen repairer** in the UK.
- Pay the cost of one rail or sea ticket (or an air ticket if the rail or sea trip would take more than 12 hours) for **you** to go to get **your vehicle** once it has been repaired.

#### What is not covered

- Any costs **you** would have paid anyway for travelling home.
- The costs of returning **your vehicle** to the UK if **we** believe that the cost of doing so would be greater than the market value of **your vehicle** in the UK, after the **breakdown**.
- The costs of returning **your vehicle** to the UK if repairs can be done locally and **you** are not willing to allow this to happen.
- Anything mentioned in the general exclusions. (Please see section E.)

#### General notes relating to Europe

If **you** break down on a European motorway or major road, generally **we** cannot help **you** and **you** will often need to get help using the SOS phones. The local services will tow **you** to a place of safety and **you** will have to pay for the service as soon as possible. **You** can then contact **us** if **you** need more help. **We** will pay up to €100 towards the costs, but **we** will only refund **claims** when **we** have received a valid invoice or receipt. **We** will pay **you** in line with the exchange rate on the date of the claim.

If **you** have broken down in a European country during a public holiday, many services will be closed. In these circumstances **you** must allow **us** time to help **you** and repair **your vehicle**. **We** will not be held legally responsible for any delays in **you** reaching **your** destination.

#### General notes

##### Uninsured services

**We** can provide help for faults that are not covered under this insurance policy or where **you** have made the maximum number of insured claims, or would like **us** to help more than six passengers as shown in this policy. All costs must be paid for as soon as possible by credit or debit card.

#### Section E – General exclusions that apply to all parts of this policy

We will not cover the following.

1. The cost of fuel or any spare parts needed to get the **vehicle** working again, or any costs that arise from not being able to get replacement parts. **You** will be responsible for the cost of draining or removing contaminated fuel.
2. The cost of paintwork and other cosmetic items.
3. Labour costs for more than one hour of roadside help.
4. Any **breakdown** or recovery outside the **period of cover**.
5. The cost (and guaranteeing the quality) of repairs when the **vehicle** is repaired in any garage the **vehicle** is taken to.
6. Any costs for **vehicles**, which have not been maintained and used in line with the manufacturer's recommendations.
7. Any call-out or recovery costs in the UK after a **breakdown** where the police or other emergency services insist on the **vehicle** being picked up immediately by another organisation. **You** will have to pay, by credit or debit card, any fees to store or release the **vehicle**.
8. Any toll or ferry fees the **driver** or the driver of the recovery vehicle has to pay.

9. Help or recovery if the **vehicle** is partly or completely buried in snow, mud, sand or water.
10. Damage or costs that arise from us trying to get into the **vehicle** after **you** have asked for help.
11. Losses of any kind that come from providing, or delaying providing, the services this cover relates to. (For example, a loss of earnings, the cost of food and drink and costs **we** have not agreed beforehand.)
12. Loss or damage to personal possessions **you** leave in **your vehicle**.
13. Moving animals. **We** will decide whether or not to move any animal from the **vehicle**, and if **we** agree to do this, it will be completely at **your** own risk and cost.
14. Any costs for **vehicles** that have broken down or were not safe to drive when cover was taken out.
15. The costs of getting a spare wheel or tyre for a roadside repair if the **vehicle** does not have one. **We** will not pay the costs of arranging for a wheel that is secured by locking wheel nuts to be removed, if the **driver** is not able to provide a key to do this.
16. The recovery of the **vehicle** and passengers if repairs can be carried out at or near the scene of the **breakdown** within the same working day. If recovery takes place **we** will only recover to one address in respect of any one **breakdown**.
17. Any costs if the **vehicle** has been altered for, or is taking part in, racing, trials or rallying.
18. Any cost that **you** can get back under any other insurance policy or under the service provided by any motoring organisation.
19. Recovering the **vehicle** when it is carrying more than a **driver** and the recommended number of passengers according to the manufacturers' specifications, if there is more weight in the **vehicle** than it was designed to carry or **you** are driving on unsuitable ground.
20. Any request for service where **you** have not taken remedial action within two working days after a previous **breakdown** or temporary repair.
21. Recovery or help if the **vehicle** is heavier than 3,500 kilograms, longer than 5.1 metres, higher than 1.95 metres or wider than 2.1 metres.
22. Recovery or help if **you** are hiring the **vehicle** out to carry people in return for money, unless **we** have agreed this with **you**.
23. **Vehicles** that have faults with electric windows, sunroofs, wipers, heaters, de-misters or locks not working, unless the fault happens during the course of a journey and this affects **your** safety.
24. Recovery or help if the **vehicle** is being used to carry commercial goods.
25. Any claim that comes from:
  - any person driving the **vehicle**, if **you** know they do not have a valid licence to drive in the UK; or
  - any person driving the **vehicle**, if they are not authorised by **you** to drive the **vehicle** or are not keeping to the conditions of their driving licence.
26. Any claim that comes from a poor-quality repair or a repair that has been attempted without our permission during the same trip.
27. Any loss or damage caused to the **vehicle** or any loss or cost arising from or contributed to by:
  - ionising radiation or radioactive contamination from any nuclear fuel or from any nuclear waste which results from burning nuclear fuel; or
  - the radioactive, toxic, explosive or other dangerous properties of any nuclear machinery or any part of it.
28. Loss or damage caused by war, revolution or any similar event.
29. Delays or failure in delivering service to **you** due to any extraordinary event or circumstance which is outside our reasonable control, such as severe weather conditions.

30. Mobile phone, phone call and postage costs are not covered under **your** policy in any circumstances.
31. If **you** put the wrong fuel in **your** car, **you** will be entitled to recovery only as shown in section A.
32. Any costs relating to the caravan or trailer if the caravan or trailer is not attached to the **vehicle** at the time of the **breakdown**

## Section F – General conditions applying to all parts of this policy

1. The **vehicle** must be permanently registered in the UK and, if appropriate, have a current MOT certificate and valid road fund licence. The **vehicle** should be kept in a good condition and have been serviced regularly in line with the manufacturer's recommendations. It must be less than 16 years old since first registration (11 years since first registration if **you** want help within Europe).
2. **We** can ask for proof of outbound and inbound travel dates.
3. If **we** arrange for temporary roadside repairs to be carried out after damage to the **vehicle**, or **we** take the **vehicle** to the place **you** have chosen, **we** will not be legally responsible for any more help in the same incident.
4. **We** have the right to refuse to provide a service if **you** or **your** passengers are being obstructive in allowing **us** to provide the most appropriate help or if **you** or they are abusive to **our** rescue controllers or **our** recovery operators.
5. **We** will not pay **you** any benefit unless **you** contact us using the emergency phone numbers provided. **You** must not try to contact any agent or repairer direct.
6. **You** are responsible for keeping the **vehicle** and its contents safe, unless **you** are not able to or **you** have an arrangement with **us** or **our** agent. **You** must be with the **vehicle** at the time **we** say **we** expect to be there.
7. When **you** call for help have the relevant documents needed by the repairer, recovery specialist or **our** chosen agent.
8. **You** will have to pay the cost of moving the **vehicle** or a repair **vehicle** coming out to **you** if, after asking for help which **you** are entitled to, the **vehicle** is moved or repaired in any other way, or **you** have provided location details which are incorrect. The payment must be by credit or debit card.
9. **You** are entitled to be recovered to a garage of **your** choice within a reasonable distance (normally 15 miles) of where **you** have broken down or to the closest available and suitable garage (at **your** option) if **your** vehicle cannot be fixed at the roadside and requires repair. All repairs carried out on **your** vehicle are undertaken by the garage on **your** instructions, at **your** cost and expense, and not as **our** agent or the agent of the recovery operator. **We** are not responsible for any actions or costs of garages, recovery firms or emergency services carrying out work or acting on **your** instructions or the instructions of any person acting on **your** behalf. **You** are responsible for instructing the garage and for ensuring the quality of any repair.
10. If **we** pay a claim under any cover provided by this insurance, **we** will be entitled to ask for all reasonable help from **you** to take action in **your** name to get back **our** costs from another organisation.
11. The **vehicle** must carry a serviceable spare tyre and wheel for the **vehicle** and any caravan or trailer attached to the **vehicle**. This condition does not apply if the **vehicle** is not designed to

carry a spare wheel. If the **vehicle** is not designed to carry a spare wheel, **you** will need to carry the appropriate aerosol repair kit.

12. **We** have the right to choose a suitable garage that can carry out a repair, which **you** must pay for, as long as the garage can carry out the repairs within the time limits **we** have given. **You** must make the payment by credit or debit card.
13. If **you** agree to a temporary roadside repair, **you** will be responsible for any costs or any damage to the **vehicle** it suffers if **you** continue to drive the **vehicle** as if a permanent repair had been carried out. **You** acknowledge that a temporary roadside repair is aimed only to allow **you** to drive the **vehicle** to a suitable facility so a permanent repair can be carried out.
14. If the **vehicle** needs to be taken to a garage after a **breakdown**, the **vehicle** must be in a position that makes it reasonable for a recovery vehicle to pick it up. If this is not the case, **you** will have to pay any specialist recovery fees by credit or debit card.
15. **You** will have to pay, by credit or debit card, for any parts or other products used to repair the **vehicle**.
16. **We** will not arrange for help if **we** think that it would be dangerous or illegal to repair or move the **vehicle**.
17. During any 12-month period **we** will not be responsible for more than two claims which arise from a common fault on the same **vehicle**. **We** will not be responsible for more than five claims in total for a **personal policy**. If **you** need **our** help for more than the number of claims allowed on **your** policy in a 12-month period of cover or more than twice for the same fault on the same **vehicle**, **you** will have to pay for the services **we** provide. **We** will ask for a credit-card number or debit-card number before **we** help **you**.
18. If **you** are covered for **breakdown** by any other insurance policy or warranty, **you** must tell **us**.
19. If **you** are not willing to accept **our** decision or **our** agents' decision on the most suitable type of help, **we** will not pay more than £100 for any one **breakdown** and **you** will be responsible for any other costs due in recovering and repairing **your vehicle**.
20. **We** cannot guarantee that hire cars will always be available and **we** are not responsible if they are not available. **We** will do our best to arrange a **vehicle** of the same size as **yours**, but **we** cannot guarantee that there will be tow bars, bike racks, roof boxes, or other accessories included. **You** must meet the conditions of a hire-car company to hire a vehicle.
21. This insurance contract is between **you** and **us**. Any person or company who is not involved in this insurance policy has no right under the Contracts (Right of Third Parties) Act 1999 to enforce any condition of this insurance policy. This does not affect any other rights another organisation has apart from under that act.
22. **We** will not provide cover, pay any claim or provide any benefit if doing so would expose **us** to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America

### **Our promise**

**We** want to give **you** the best possible service. If **you** are not happy with **our** service, the procedure below explains what **you** should do.

### **Complaints procedure**

**You** can write to the Quality Manager at:

Quality Manager, Inter Partner Assistance SA,

The Quadrangle, 106-118 Station Road, Redhill, Surrey, RH1 1PR, UK.

Or, **you** can phone 01737 815215.

If it is impossible to reach an agreement, **you** may have the right to make an appeal to the Financial Ombudsman Service by writing to:

Financial Ombudsman Service

Exchange Tower, Docklands, London, E14 9SR, UK.

Or **you** can phone 0800 023 4567.

E-mail: [complaint.info@financial-ombudsman.org.uk](mailto:complaint.info@financial-ombudsman.org.uk)

Website: [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk)

**We** are a member of the Financial Services Compensation Scheme (FSCS). The FSCS offers protection for customers of financial services firms. **You** can get more information at [www.fscs.org.uk](http://www.fscs.org.uk).

### Use of Your Personal Data

Please read the paragraphs below, which define how **we** (client name) and the insurer (Inter Partner Assistance SA) use information about **you** for the purpose of providing **you** with insurance services and additional products and services.

**We** appreciate the importance of the protection, confidentiality and security of **your** information.

### Personal Information

By purchasing **our** products and services, **you** agree that **we** and the insurer(s) may:

- a) disclose and use information about **you** and **your** insurance cover to companies within the AXA group of companies, to its service providers and agents in order to administer and service **your** insurance cover, collect payments for fraud prevention and otherwise as required by applicable law.
- b) monitor and/or record **your** telephone calls in relation to cover to ensure consistent servicing levels and account operation;
- c) undertake all of the above within and outside the United Kingdom and the European Union. This includes processing **your** information in other countries in which data protection laws are not as comprehensive as in the European Union. However, we have taken appropriate steps to ensure the same (or equivalent) level of protection for **your** information in other countries, as there is in the European Union.

If **you** want to know what information is held about **you** by Inter Partner Assistance or AXA Assistance, please write to us at:

Data Protection Officer

The Quadrangle

106-118 Station Road

Redhill RH1 1PR

There may be a charge for this service, as permitted by law. Any information which is found to be incorrect will be corrected promptly. Information about **you** is only held for so long as it is appropriate for the above.

**We** monitor and record phone calls to help maintain **our** quality standards and for security purposes.

## B - Policy summary

<b>Police Mutual Breakdown cover policy summary</b>		
<p>Below we have summarised some important facts about your breakdown insurance. This summary does not describe all the terms and conditions of your policy, so please take time to read the policy document to make sure you understand the cover it provides. When reviewing your policy, you should read it alongside your policy schedule.</p> <p>Insurer: Inter Partner Assistance SA The period of cover is the period for which you continue to pay your monthly premiums</p>		
<b>Significant features and benefits</b>	<b>Significant and unusual exclusions or limits</b>	<b>Relevant section in the policy document</b>
<p>Personal policies cover breakdown help for the specific beneficiaries who must be travelling in a vehicle that meets the conditions shown in the policy document.</p>		
<p><b>Roadside help</b></p> <p>If your vehicle cannot be driven because of a breakdown, we will arrange for a vehicle rescue operator to spend up to one hour to try to fix it. If it cannot be fixed, we will arrange for the vehicle to be taken to a local garage to be repaired at your cost.</p>	<p>Transport to a local garage is for the vehicle, driver and up to six passengers.</p> <p>We will not cover a breakdown at or within one mile away from your home.</p>	<p>Section A</p>
<p><b>Nationwide recovery in the UK</b></p> <p>As well as the benefits above, if your vehicle cannot be repaired at the roadside or at a local garage the same day, we will arrange one of the following.</p> <ul style="list-style-type: none"> <li>- For the vehicle, driver and up to six passengers to be taken to your destination or home.</li> <li>- Bed-and-breakfast accommodation for one night.</li> <li>- To hire another vehicle.</li> </ul> <p>An emergency driver is also available under this section.</p>	<p>Within the UK only. We will not cover a breakdown at or within one mile away from your home.</p> <p>We will pay up to £40 per person for bed and breakfast (£280 in total).</p> <p>The hire vehicle will only be a vehicle of up to 1600cc, and for a period of 24 hours.</p> <p>We will need a medical certificate before an emergency driver is provided.</p>	<p>Section B</p>
<p><b>Homestart in the UK</b></p> <p>If your vehicle cannot be driven because of a breakdown at or within one mile of your home, we will arrange for a vehicle rescue operator to spend up to one hour to try to fix it. If it cannot be fixed, we will arrange for the vehicle to be taken to a local garage to be repaired at your cost.</p>	<p>Transport to a local garage is for the vehicle, driver and up to six passengers.</p>	<p>Section C</p>



<p><b>European help</b></p> <p>If your vehicle cannot be driven because of a breakdown in Europe (including the UK part of your journey), we will arrange for a vehicle rescue operator to spend up to one hour to try to fix it. If it cannot be fixed, we will arrange for the vehicle to be taken to a garage to be repaired at your cost. It also includes:</p> <ol style="list-style-type: none"> <li>1. delivering replacement parts;</li> <li>2. other travel arrangements;</li> <li>3. emergency car hire;</li> <li>4. emergency accommodation;</li> <li>5. an emergency driver; and</li> <li>6. vehicle recovery to the UK.</li> </ol> <p>This will only apply if you continue to pay your monthly premium.</p>	<p>Transport to a local garage is for the vehicle, driver and up to six passengers.</p> <p>We will include labour charges and parts up to £200 to make your vehicle secure following theft or attempted theft of the vehicle.</p> <ol style="list-style-type: none"> <li>1. The cost of the parts is not covered.</li> <li>2. Limited travel for you and your passengers to your intended destination if you have broken down in Europe</li> <li>3. Car hire up to £70 a day and £750 in total.</li> <li>4. B&amp;B expenses up to £40 per person a day and £500 in total</li> <li>5. We will need a medical certificate before this benefit is provided.</li> <li>6. If your vehicle is not repaired before your planned return to the UK, cover includes transport costs to get you, your passengers and your vehicle home.</li> </ol>	<p>Section D</p>
--	--	------------------

### **Cancellation rights**

Motor Breakdown assistance is included as part of a package of cover which is provided by the Police Federation. If you would like to cancel your membership of the group insurance scheme please contact the Police Federation.

We may cancel this policy without giving you notice if, by law or other reason, we are prevented from providing it.

We may cancel this policy without giving you notice and without refunding your premium if you:

- Make or try to make a fraudulent claim under your policy;
- Are abusive or threatening towards our staff; or
- Repeatedly or seriously break the terms of this policy.

### **Making a claim**

If you need breakdown help in the UK, please call 0333 999 7523 or: +44 (0) 1737 334012 if you need European breakdown help.

You should have the following information available: Vehicle registration number, your name and home postcode, your, vehicle make, model and colour, your location and an idea of the nature of the problem.

### **Complaints procedure**

If you are not satisfied with any part of this policy or our service, please contact us on 01737 815215 or write to: Quality Manager, Inter Partner Assistance SA, 106-118 Station Road, Redhill, Surrey, UK. RH1 1PR.

If your complaint is not dealt with, you can refer your complaint to the Financial Ombudsman Service.

Inter Partner Assistance SA is a member of the Financial Services Compensation Scheme (FSCS).